

ORMTA Etobicoke – Mississauga Branch

Executive Meeting Minutes

June 22, 2021 at 9:00am

Virtual Zoom Meeting

Welcome: Lynne welcomed those present.

Attendance: Barbara, Carolyn, Linda, Lisa, Lynne, Mimi, Rocco, Thuy, Virginia

Regrets: Abigail

Minutes: Barbara moved the acceptance of the May 17, 2021 Executive Meeting Minutes as read & circulated, seconded by Lynne carried.

President's Update: Lynne reported:

Branch Executive Updates:

Rocco Signorile has volunteered to be our Vice President. All happily in favour.

Executive titles & duties were confirmed as follows:

- Lynne Oliver (President):
Online Registrations, Membership Certificates, OCTA Nominations
- Mimi Spencer (Past President):
Website, Workshops, Banner
- Virginia Taylor (Past President):
Instrumental Assessments, Piano Masterclass, Instrumental Branch Competitions, Joe Show
- Rocco Signorile (Vice President):
Hallowe'en Recital, Instrumental Assessments, Instrumental Branch Competitions, Young Artist Concert
- Barbara Prins (Secretary):
Assessments Programme, Branch Competitions Programme, Vocal Assessments, Vocal Branch Competitions
- Thuy Bach (Treasurer):
Branch Christmas Dinner, Fundraising
- Linda Indovina (Outreach)
- Abigail Freeman (Media):
Vocal Assessments, Vocal Branch Competitions
- Other Executive Duties:
GTA Zone Competition, Branch Policies/Procedures

Carolyn Lykkemark has again agreed to host our Branch Year-End Dinner at the party room in her building (see events list).

I will be confirming names and contact information to provincial council for the roles of President (Lynne), Secretary (Barbara), & Treasurer (Thuy).

Branch Documents: All updated files (agendas, meeting minutes, clinician contracts, workshop flyers, financial reports, entry guidelines for events, programmes, etc.) are now stored and available to the executive in the Google Drive associated with our branch. It will be the responsibility of each executive member to keep their documents up-to-date. Lisa volunteered to create a document that will outline the structure and list what is available on the drive to start things off.

Branch Competition Winner's Recital: This may be something to consider for 2023.

GTA Zone: Liz Craig who is the President of the Central Toronto Branch has volunteered to be a GTA Zone Representative. Our branch is hosting the GTA Zone Competitions and due to the Victoria Day Holiday, this has been changed to May 14, 2022.

ORMTA AGM (July 24th): Please consider attending, as well as supporting Mimi (OCTA nominee).

Treasurer's Report: Thuy reported:

<u>Balances</u> as of June 21, 2021:	Operating ACCT:	\$17,533.80
June 21, 2021:	Scholarship ACCT:	\$ 3,787.89

Please remind all teachers and parents that any scholarship donation of \$20 or more will receive an official tax receipt.

Provincial Donation: I have sent our donation of \$75 for the Provincial Instrumental Scholarship and \$75 for the Provincial Vocal Scholarship.

All scholarships have been distributed to teachers to forward to students along with 1st place medals. A total of \$5,250.00 was awarded to 70 students representing 14 teachers. 29 Medals were awarded and we have 21 medals left for next year.

Our GIC statement confirms that at maturity on June 6, 2022 it will be worth \$5,970.69.

A new member has joined our branch: Jeff McLeod.

Thuy moved the acceptance of her report, seconded by Barbara, carried.

COMMITTEE REPORTS:

Workshops:

Joe Show (August 23-25): Virginia will promote this via an announcement at the virtual AGM in July. Registration is now live on Karelo, and if anyone needs to pay by cheque they should contact Virginia. Joe Ringhofer will be recording the History 9 workshop should participants wish to view it at a later time.

Fall Workshops: Mimi reported that everything is all set to go for the two fall workshops.

Banner: Mimi will send out samples of a simpler banner design with our new slogan “Bringing music to life!” included. Please vote on the samples when made available so the banner can be ordered for use next year.

Website: Lisa will update the website to spotlight Mimi’s OCTA award. She will update Lynne and Mimi in their transition to overseeing the website and Karelo.

Karelo: Lynne will add a field in registrations so that entrants who are participating in more than 1 discipline can be flagged to avoid scheduling conflicts.

Outreach: Linda sent the gift basket to Joe Ringhofer for his presentation, as well as notes to specific executive members. She also welcomed our newest member Jeff McLeod.

Adjournment: Lynne moved for adjournment. Seconded by Linda.

Next meeting: Executive Meeting 10:00 AM – Monday September 20, 2021 via Zoom