

ORMTA Etobicoke – Mississauga Branch

Executive Meeting

November 18, 2019

Home of Lynne Oliver

Minutes

Welcome: Lynne welcomed those present.

Attendance: Lynne, Mimi, Abigail, Linda and Carolyn

Regrets: Thuy, Virginia and Lisa

Minutes: Carolyn moved the acceptance of the October 21, 2019 minutes as circulated, seconded by Abigail. Carried.

President's Update: Lynne reported:

1. The Branch Events document has been updated for the final time.
2. GTA Zone Branch Presidents' meeting FUP (last Friday)
 - Zone Competitions: May 23, 2020, 9 a.m. to 9 p.m., Yamaha Music School in Markham hosted by Markham-Stouffville Branch
 - Intermediate Vocal rule changes
 - Level 8 & 9 ONLY
 - Provincial Vocal rule changes
 - 25 and under
 - Minimum 15 mins/Maximum 20 mins
 - Will hopefully accept e-transfers – stay tuned
 - Will be setting up fillable pdfs for intermediate level applications – stay tuned

Our branch's Assessment Entry Guidelines and Fees documents will be updated with these changes.

Our branch will use the Intermediate Level and Provincial Level Competitions forms for our Branch Competitions entrants to fill out in place of filling in our Event Application form. We will create a Rules sheet explaining this change in our application process. For the winners from our Branch, we will skip the step of mailing the entry fee cheque to the teacher and simply mail the already filled out application form(s), plus the cheque directly to Zone.

3. Provincial Council Meeting FUP (October 27)
 - Student Membership category removed – branches must support student teachers (travel grants to Convention, exam fee bursaries).
 - Vocal competitions rule changes
 - Tell members to keep their online profile up to date
4. We now have a generic email for our branch at [ormta.org](mailto:etob-miss@ormta.org): etob-miss@ormta.org
Carolyn will store the password to this email address with the minutes for future presidents.

I think this should perhaps be monitored by the president and published on the main

“About Us” webpage. All agreed.

I will use this email for President’s greetings and any other messages to the branch membership as a whole.

5. OCTA Application

We are only allowed to submit one name per year. If the only two choices are Mimi and Thuy, I propose we nominate Mimi this year and Thuy next year because Mimi has been a member longer. All agreed.

Are there ANY other members who we should consider?

This should be something on our radar always! I will add this to the Executive Meeting Agenda.

6. Policies and Procedures: This should be reviewed every year. I will add this to the Executive Meeting agenda.

Treasurer's Report: Thuy emailed:

Balances as of November 15, 2019: OA \$20,075.71

November 15, 2019: SA \$ 2,403.59

Halloween Recital (October 20, 2019): 10 teachers registered! Profit: \$610.67

Deep Ganguly “World of Flutes” Workshop (October 28, 2019): 19 attendees! (5 from Deep’s friends/students) Profit: \$17.00 Feedback forms failed to get handed out.

New branch member: Alexandra Weiss (Piano/Theory)

New Active status: Rocco Signorile

Lynne moved the acceptance of Thuy’s report, seconded by Linda. Carried.

COMMITTEE REPORTS:

Workshops: Mimi reported:

Workshop ideas that I will look into are:

1. Lisa and Greg - Ensemble playing
2. Larissa Zoubareva - She is a Music Therapist that has done Masterclasses on adapting lessons for students with mental health and physical issues.

Workshop dates for next year: September 28 and October 26, 2020

Hallowe’en Recital: October 25, 2020

Assessments: Virginai emailed:

December Assessments (December 1, 2019): Paige has encountered much difficulty in doing the Dec. programs and the adjudication sheets. The program that we have is about 15 years old and not compatible with the computers of today. It has been a challenge, as you all know, to work with it for quite some time. Paige contacted Jill’s Son who created it, and he said it is outdated and cannot be fixed. Paige said that she can do Dec.’s programs and the adjudication sheets in word. However, the matter should be discussed as to the future of securing a new program.

I will express post the adjudication sheets and the programs to Lisa as she will be opening, setting up and volunteering for the whole afternoon. I have notified Wendy Potter of the timing of

the day. We begin at 1:00 P.M., and finish by 5:00 P.M. We should have the Church a full half hour before and to be on the safe side, until 5:30 P.M.

Discussion at the meeting:

As to the outdated database, Lynne's been in communication with her brother. He has volunteered to try to create a macro so all the fillable form information can be transferred over to create a program, adjudication sheets, etc. Lisa emailed that she is happy to contribute to the solution, as needed. Though she doesn't have an exact solution, she does have ideas. She will be available as of November 25th.

Branch Competitions:

Heather Campbell sent a \$250 Scholarship donation via e-transfer. Abigail will contact her to let her know we would like to put a scholarship(s) in her name. What scholarship would she like to have in her name. It could be one or split up into two.

Masterclasses: Carolyn reported:

I have redone the forms for both the Piano and Vocal Masterclasses. Prohibiting recording of clinician's comments will stand. As to requesting that students stick around to observe some other entrants, the following will be added to the Rules:

- Musical Theatre Masterclass:
 - To enhance an entrant's experience, it is requested that entrants attend two performances, in addition to their own.
- Piano Masterclass
 - To enhance an entrant's experience, it is requested that entrants attend one performance, in addition to their own.

The number of performances, being requested to attend, are different because the time slots are 15 – 20 minutes for the Musical Theatre entrants, as opposed to 30 minutes for the Piano entrants. Because of this request, it is recommended that levels try to be grouped together.

Motion:

1. No auditing fee for students or Executive members.
All in favour. Carried.

Programs:

We will no longer send out programs to all the membership. Instead programs will be posted on the website. We will also create a "Past Events" page where programs can be archived.

Media: Abigail reported:

I think Facebook postings are valuable to give us some visibility. We all agreed.

Fundraising: No report

Website: Lisa emailed:

I communicated with Sheri who is happy to pass the reigns but is also available to answer questions as needed. She also said that she is willing to continue sharing the hosting of the site

(which gives the branch a better rate on hosting services). I think this is great and we should take her up on her offer at least until August 2020, when the current hosting subscription expires. She regretted not being able to help further with the email client set-up but also said that she has become very busy in the past few months.

Thuy: Has Sheri sent you an invoice for the 2019-20 website hosting fee?

If there are any new forms that need to be posted I can do them, now through this Thursday (Nov 21). This weekend I won't be available. I can complete all other updates from Nov. 25th onward.

Discussed at the meeting: Lynne will update our branch's information at ormta.org by only having the link to our webpage. This way we don't have to stay on top of updating this site.

Volunteers:

a) Sandra Pisani has offered to continue to help with opening and closing for events in the springtime, as needed. Sundays aren't an issue for me but Saturdays may not always be possible. Lynne also has offered to help and store "the box".

b) For the purposes of online volunteer sign-ups, a SignUpGenius account has been created, using the email: volunteers.etobmiss.ormta@gmail.com . There are some boxes on the website. When people click on them, it will lead them to a general description of the three events requiring volunteers, my contact info., and a sign-up form. For people who choose not to use the sign-up, my email address and phone number are included.

The sign-up form is very general at this point, however, it has already proven useful. A student of Lisa Iwasaki signed up. I contacted her, Lucy Liu, via text to which she responded immediately. She will volunteer for the whole afternoon on Dec 1st. Evelyn Indargo also will volunteer and has signed-up using the form. One of the things that I like is that it forces people to enter their name, email, phone number (and to choose which type: mobile, etc.), and to answer whether they are a student, teacher, community volunteer, or other.

This particular form is just a way to "open the door" and get going. In December, I will create additional forms specific to the March Assessments and Branch Competitions that have specific jobs listed and shifts (thinking somewhere in the range of 2-4 hours per shift).

Generally, my approach to recruiting/communicating with volunteers is:

- Student - contact first via text
- Teacher - contact first via email
- Senior Teacher - contact first via email or phone (depending upon the person's preference)

Young Artist Concert:

Currently I am gathering ideas on how to market the Young Artist Recital in 2020, based mainly upon my own concert organizing. The community newspaper SNAPD seems like it would be useful to us. As far as I'm aware, they offer to send a photographer to events free of charge and also have a service for selling and promoting tickets. I will look into it further. For now, here is the website and FB page:

- <https://southmississauga.snapd.com>
- <https://business.facebook.com/pg/snapdSouthMississauga/posts/>

Lynne reported that it will be in 2021, instead of 2020.

Outreach: Linda reported:

I reached out to the new members.

Branch Christmas Dinner: (December 1, 2019)

RSVP to Lynne at etob-miss@ormta.org

6:00 PM

Rogues restaurant

1900 Dundas Street West, Mississauga (same plaza as the Mississauga Steinway Piano Gallery)

-following the December Assessments

Membership Certificates: Lisa emailed:

I have mailed the few certificates that were created for members who we thought would come to the Sept. AGM, but did not. I'll bring the receipt to Thuy in January. *Linda, I still have your certificate and will mail it to you personally tomorrow so that you don't have to wait.*

Adjournment: Mimi moved for adjournment.

Next meeting: Executive Meeting 10:00 AM – Monday, January 20, 2020 at Thuy's Studio.